



CRAWLEY COMMUNITY & VOLUNTARY SERVICE

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CRAWLEY HOUSING AND HOMELESSNESS FORUM

TERMS OF REFERENCE

KEY AIM AND ROLE OF THE FORUM:

The key aim of the forum is to provide an inclusive forum for housing providers and agencies dealing with housing and homelessness within the borough to discuss issues of concern, comment collectively on these issues to the Council and relevant agencies and, where appropriate, make recommendations for action.

THE ROLE AND PURPOSE OF THE FORUM INCLUDE:

- acting as a body for consultation;
- identifying housing issues and priorities in the Borough;
- acting as a lobby group to promote housing issues both within the Borough, regionally and nationally;
- facilitating the exchange of best practice.

OBJECTIVES:

- To express views and make recommendations as to the content of the Borough Homelessness Strategy;
- To monitor the implementation of the recommendations of the Housing Inspectorate;
- To provide feedback on the delivery of housing services in the Borough;
- To express views on proposed service developments within the Borough;
- To work collectively to improve local housing policy and practice.

MEMBERSHIP & SUB-GROUPS:

Membership of the main Forum will be open to any agency or individual involved in Housing or Homelessness within the Borough. Members of the Forum will elect the Chair, Vice Chair and the CVS will service the Forum.

In order to progress priorities, the issues will be developed by a small subgroup of those with relevant experience to devise an action plan which will be brought back to the wider forum. Members should be prepared to participate in working groups to achieve implementation.

MEETINGS:

The Forum will once a quarter. At the end of each meeting, agenda items for the next meeting will be agreed.



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